



# Malith Chamikara

I am aiming to get a challenging position of accountancy or management in which I can utilize my experience & knowledge. I believe my strongest attribute is that I work extremely well under pressure, have a keen eye for detail & complete the work to a deadline to achieve the target.

## Personal Info

- 9471 661 1950
- chamikaramalith2@gmail.com
- No: 100\6, Old Moraketiya Road, Kothalawala Junction, Embilipitiya (Currently lives in Maharagama), Sri Lanka

Date of birth  
18/01/1995

## Skills

- Teamwork
- Problem-solving
- Attention to detail
- Interpersonal skills
- Time management
- Ms office - Word, Excel
- Computerized Accounting
- QuickBooks, Peach Tree, Tally

## Work Experience

### Audit Trainee, Cyril Chandraratne & Co. (Chartered Accountants)

September 2013 - March 2015

- Internal Audits
- Statutory Audits
- Tax Computations
- Book Keeping

### Audit Trainee, Ratnayake T A & Company. (Chartered Accountants)

March 2015 - April 2017

- Internal Audits
- Statutory Audits
- Tax Computations
- Book Keeping
- Coordinate with tax authorities

### Account Executive, Global Trading System (Pvt) Ltd

October 2017 - May 2019

- Supplier Management
- Handling of accounts receivable
- Cash Management
- Preparation of Financial Statements
- Coordinate with Audit Team & Banks

### Shipping Assistant, Sanmik Food (Pvt) Ltd

January 2020 - January 2021

- Preparation of Shipping Document
- Vessel booking & coordinating with shipping lines
- Coordinate with the production team, stores & shipments

### Junior Executive – Credit Marketing, Alliance Finance Co. PLC

December 2021 - April 2024

- Promote / Marketed Leases & Fixed Deposits
- Monitoring the repayment of installments

### Audit Executive, Jayawardhana Group of Companies, Malabe

September 2024 - Present

- Internal Audit procedures

## Education

Executive Level – I and Executive Level - II, CA Sri Lanka

AAT Foundation & one subject in Intermediary Level, AAT Sri Lanka

### **G.C.E Advanced Level**

Accounting A

Business Studies B

Economics C

### Courses

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**Beginner course , British Council**

**Elementary level – 1, British Council**

**IT course in Executive Level, CA Sri Lanka**

### References

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Mr. K. A. D. C. Chandraratne (ACA,ACPM), Cyril Chandraratne & Co.  
(Chartered Accountants)

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W. D. N. Bandara, St. Anthony's Ventures (Pvt) Ltd

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