



# Ravindu Nirman

 110/A, Luvis Mawatha, Kelaniya.

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 ravinduln2022@gmail.com

R. R. L. Nirman

Male

1997/11/19

Enthusiastic BBA (Finance) Graduate aiming to join a dynamic organization to develop my skills and knowledge. Aspiring to perform the job role effective and efficient manner by using the technical skills and summed experience in my career path while enjoying the work environment.

## KEY SKILLS

- Fluent in English
- Critical Thinking and Analytical Skills
- Good Computer Skills in Microsoft Office Package
- Good Communication & Presentation Skills
- Good Team work & Interpersonal Skills

## TECHNICAL QUALIFICATIONS

- Diploma in Microsoft Office at ICET Computer Institute (2014- 2015)

## ACADEMIC QUALIFICATIONS

- BBA in Finance, Faculty of Management & Finance - University of Colombo – SRI LANKA (2017-2021)
- G.C.E. Advanced Level, Sri Dharmaloka College- Kelaniya (2016)  
[1446860] [3As (Economics/ Accounting/Business Studies)  
Passed in Commerce Stream \_ Z- Score 1.8135]
- G.C.E. Ordinary Level, Sri Dharmaloka College- Kelaniya (2013)  
[30763428] [8As (Buddhism/ Sinhala language & lit. / Science & Technology/ History/ Mathematics/ Commerce/ Communication & Media Studies/ Drama & Theatre) \_ 1B (General English)]

## WORKING EXPERIENCE

- Currently working as a Senior Associate at Neeka Consultants USA (Pvt) Ltd (From 03rd of July 2023 onwards)

Performing Senior Associate job role in Payroll department (Payroll handling, query handling, etc.) and gaining experience in Sage 50 Software

- Worked as an Associate - Ops at WNS Global Services Pvt. Ltd (From 6th of June 2022 – 30<sup>th</sup> of June 2023)

Performed Account Payable associate task in S2Pcycle and gained experience in SAP S4 Hana system.

- Worked as an Intern at Hela Clothing (Pvt) Ltd (28th of June 2021 – 08th of October 2021)

Performed supply chain management task (placing orders, GRN Process, Supplier query handling etc.) while improving coordination skills. And also gained experience in MS excel & IFS system.

### NON-RELATED REFEREE

Dr. S. Buvanendra  
Senior Lecturer- Grade 1 Department  
of Finance  
Faculty of Management and Finance  
University of Colombo  
bkshanth@dfn.cmb.ac.lk

### NON-RELATED REFEREE

Dr. D.L.P.M. Rathnasingha  
Senior Lecturer- Grade 1 Department  
of Finance  
Faculty of Management and Finance  
University of Colombo  
prasath@dfn.cmb.ac.lk

Updated on 16/03/2024

R. R. L. Nirman