



**S.M.K.K N.Eranda Samarakoon**

**0740154006**

[nilan48404@gmail.com](mailto:nilan48404@gmail.com)

49/B, Geradigala,  
Kahataliyadda,Ududumbara

### **Personal statement**

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I am a hardworking, honest individual. I am a good time keeper, always willing to learn new skills. I am friendly, helpful and polite, have a good sense of humor. I am able to work independently in busy environments and also within a team setting.

### **Key Skills**

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- Advanced problem solving and numeracy skills.
- Accomplished communication skills
- Ability to take the initiative and work well under pressure, ensuring strict deadlines are met, as successfully demonstrated during work experience.
- Flexibility, whilst maintaining enthusiasm and commitment to each task.

## Education

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GCE Advanced Level

GCE Ordinary Level

School / College: Teldeniya National School

<b>Year</b>	<b>2015</b>
Information Technology	B
Engineering Technology	C
Science for Technology	C
General English	S

<b>Year</b>	<b>2012</b>
Mathematics	A
Science	A
Geography	A
Buddhism	A
IT	A
History	B
Sinhala	C
Art	C
English	C

## Academic Qualifications

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- Diploma in Computer Application. (MS Word/ Excel/ PowerPoint)
- Certificate in Graphic Designing.
- Following Diploma in Digital Marketing- SLIM
- Certificate course in Professional Marketing – SLIM

## Work Experience

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- Sri Lanka Air Force (2016-2018) – Aeronautical Electrical and Instrument Trainee
  - Analyzing the aero plane electrical systems.
  - Administration of plane hangars.
- Rino Roofing (Ptv) Ltd (2018-2019) - Quality Dpt. Auditor
  - Quality checking of roofing sheets.
  - Lecturing the laborers.
  - Preparation of quality reports.
- Emjay Penguin Ltd ( 2019-2020) – Quality auditor Cum Administration
  - Checking the quality of the output.
  - Preparing the quality reports.
  - Coordinating and informing the necessary information to the employees.
- Nawaloka Hospitals PLC – Colombo (2020-2021) - Business Development Executive
  - Handling and coordinating the client.
  - Customer Service
  - maintain regular contact with all existing and potential customers to ensure customers are aware of our complete range of products and services.
  - Develop strategic relationships with customers, potential customers, potential partners, and distributors.
  - Overall responsibility for all customer relations.
- Nawaloka Care Labs – Negombo (2021-Present) - Executive - Business Development
  - Identify, qualify, expand, close business relationships with current and new clientele.
  - Following up new business opportunities and setting up meetings.
  - Planning and preparing presentations.
  - Communicating new product developments to prospective clients.
  - Providing management with feedbacks.
  - Developing customized proposals in response to requests for proposals.
  - Execute profitable business relationships.
  - Closes new business deals by coordinating requirements; developing and negotiating contracts; integrating contract requirements with business operations.
  - Customer Service
  - Preparing the sales and revenue reports.
  - Coordinating and approaching third parties to the business.
  - Assisting and involving the corporate medicals.
  - Responding the clients' inquiries.

## Personal Information

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Name : Samarakoon Mudiyansele Kande Kumbure Gedara Nilan  
Eranda Samarakoon  
Date of birth : 05.06.1996  
Age : 27 Years  
N.I.C. No. : 961573491V  
Nationality : Sri Lankan  
Gender : Male  
Marital Status : Married  
School Attended : Teldeniya National  
School  
Contact No : 0740154006  
Email : [nilan48404@gmail.com](mailto:nilan48404@gmail.com)

## Referee

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1. Mr. Harsha Samarakoon  
Business Development Manager-Nawaloka  
Hospital 076-4976395

I do hereby certify that the above particulars furnished by me are true and correct to the best of my knowledge.



